



U.S. Department  
of Transportation

**Federal Railroad  
Administration**

1200 New Jersey Avenue, SE  
Washington, DC 20590

SEP 18 2017

Ms. Lisa Bradley  
President and CEO  
Certified Training Solutions  
2042 Town Center Boulevard, No. 120  
Knoxville, TN 37922

Dear Ms. Bradley:

The Federal Railroad Administration (FRA) has completed its review of Certified Training Solution's (CTS) training program submission as required by Title 49 Code of Federal Regulations (CFR) Part 243, Training, Qualification, and Oversight for Safety-Related Railroad Employees. FRA approves the following courses:

Course ID	Course Name
CTS-FRA-RS1	Reasonable Suspicion (Signs & Symptoms Recognition) Training for Supervisors
CTS-FRA-PA1	Post-Accident Determination Training Course

CTS-FRA-RS1 provides training on the application of 49 CFR Part 219, Subpart D, Mandatory Reasonable Suspicion Testing (§ 219.300). The course is intended for supervisors who make the required observations and who must be trained in accordance with 49 CFR § 219.11(g).

CTS-FRA-PA1 provides training on the application of 49 CFR Part 219, Subpart C, Post-Accident Toxicological Testing. The course is intended for railroad supervisors who determine which accidents meet the qualifying criteria for post-accident testing, and the course also covers the role of supervisors in post-accident collections. The course also meets the training requirement for post-accident determinations as specified in 49 CFR § 219.11(g).

Collectively, the courses above combine classroom lecture and testing led by a designated instructor.

Each course is a model program as provided for in 49 CFR § 243.105, *Optional model program development*, and can be adopted and implemented by one or more employers (railroads and contractors). Please be advised that it is the responsibility of CTS to provide each of its clients with all the associated course materials (e.g., lesson plans, instructor guides, participant guides, job aids, and tests) required for instruction and delivery. This transaction is between CTS and its clients. FRA is not involved in the transaction.

FRA approves the above programs based on the information included in the submission. Notwithstanding FRA's initial approval, if subsequent FRA audit or review suggests noncompliance with the course curriculums or some aspect of the programs, including the way they are delivered, FRA may request changes. The rule, in 49 CFR § 243.109, specifies a process whereby FRA will often permit deficient portions to remain in effect for 90 days to provide a submitter with an opportunity to make revisions.

If you have any questions, please contact Mr. Robert Castiglione, Staff Director, Human Performance Program Division. Mr. Castiglione may be reached at (817) 447-2715 or [Robert.Castiglione@dot.gov](mailto:Robert.Castiglione@dot.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Karl Alexy". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Karl Alexy  
Director, Office of Safety Analysis